1. **Call to Order**
   The meeting was called to order by the Chairman, Mr. Kruse, at 9:00 a.m. Quorum present.

2. **Public Comment**
   None.

3. **Approval of Minutes**
   A motion was made by Mr. Marcotte and seconded by Mr. Meents to approve the minutes of April 6, 2004. Motion carried.

4. **VAC: Richard Campbell**
   The committee reviewed the Monthly Report. A motion was made by Mr. Meents and seconded by Mr. Marcotte to approve the Monthly Report. Motion carried.

   Mr. Whitten said the Building and Grounds committee wants to find out if the veterans still want a memorial at the Courthouse. He asked Mr. Campbell to check into it and respond before the next committee meeting.

   Discussion was held regarding the veterans cemetery.

5. **Executive Session: 5 ILCS 120/2(c)(3)**
   A motion was made by Mr. Marcotte and seconded by Mr. Whitten to go into executive session to conduct interviews for the Limestone Fire Protection District. Motion carried on a roll call vote of 6 ayes and 0 nays.

   A motion was made by Mr. Nicholos and seconded by Mr. Marcotte to come out of executive session. Motion carried.

   A motion was made by Mr. Nicholos and seconded by Mr. Marcotte to re-appoint Myron Diefenbach as trustee to the Limestone Fire Protection District. Motion carried.

6. **Ethics Ordinance**
   Mr. Kruse said this issue was brought forward last month by Mr. Meents from information he received at the UCCI meeting.

   Ms. Gorski said her office is working on putting together an ordinance for Kankakee County using the various models provided. She said that the Tazewell County ordinance cuts to the chase, but she has some concerns about it because it covers
only one page and makes reference to the State law, which may not adequately notify the public. She is hesitant to do something that limited.

Mr. Graves asked if the model ordinance attached to the agenda was drafted by Mr. Smith.

Ms. Gorski said yes, that is his first draft.

A motion was made by Mr. Meents and seconded by Mr. Marcotte to accept the Ethics Ordinance as drafted by Kankakee County State’s Attorney, Ed Smith.

Mr. Nicholos asked if this ordinance applies to state legislators also.

Mr. Meents said it applies to every unit of government.

Mr. Nicholos said he thinks it will be difficult to find three people to serve on a commission and not be related to someone in government.

Ms. Gorski said within the packet is a letter from Mr. Smith to Mike Luke, Chief of the Opinions Division of the Attorney General, asking for clarification on whether the State’s Attorney office is subject to this.

Mr. Meents said this ordinance may have some revisions in the future.

Motion carried on a roll call vote of 6 ayes and 0 nays.

Mr. Kruse said he would like to table agenda items 7 and 9 until next month so that he can gather additional information.

A motion was made by Mr. Nicholos and seconded by Mr. Marcotte to table agenda items 7 and 9 until next month. Motion carried.

7. Administration Building Security
   None.

8. Liquor License Report
   Mr. Kruse said there are four Class A licenses available. Aspen and the Elks were annexed in to the villages. He said there is a new Class D license, which is Hieland Hills Winery in Momence.

9. A+ Education
   None.

10. Language for responsible bidder
    Mr. Kruse said a few months ago, we dealt with language on the bidding process and amended the County Code. He said there is also some language that the State has adopted for responsible bidding. Public Act 93-0642.
A motion was made by Mr. Nicholos and seconded by Mr. Whitten to adopt the language from the State of Illinois Procurement Code into the Kankakee County Code in the responsible bidder section (document attached).

Mr. Kruse said the City of Rockford passed language specific to the trades.

A motion was made by Mr. Whitten and seconded by Mr. Nicholos to amend the motion to add the following additional language:

Participation in apprenticeship and training programs approved and registered with the Untied States Department of Labor’s Bureau of Apprenticeship and Training for all Trades that will be in the contractor’s (or his subcontractor’s) employment, with each worker receiving the required apprenticeship/training appropriate to his trade.

Motion carried on the amendment

Motion carried.

11. Resolution: Mental Health Month Proclamation – May 2004

Mr. Kruse said Carole Franke, Director of Youth Opportunities, for I-KAN Regional Office of Education asked that we pass a proclamation for Mental Health month (resolution attached).

A motion was made by Mr. Nicholos and seconded by Mr. Marcotte to proclaim May 2004 as Mental Health month and approved the resolution as presented. Motion carried.

12. Legislative: Ed Meents

Mr. Meents said there is a seminar on the ethics legislation for local governments throughout the State. He encouraged members to attend.

Mr. Meents said the UCCI golf outing is scheduled for July 26, 2004 at the River Ridge Country Club in Peoria, Illinois. He said we can have two teams of four golf.

Mr. Meents said talks are being held in Springfield regarding their budget issues. He said discussion has been held on looking at gambling, expanded horse racing seasons, and video poker as sources of revenue. He reported that internet sales are not subject to sales tax for another four years. He said they are looking at additional taxes on Illinois businesses. He said the trucking industry is moving out of the State because of higher taxes and we are losing money that way.

13. Appointment to the following board:

- Carla Allison Miller – Kankakee River Conservancy District

A motion was made by Mr. Whitten and seconded by Mr. Marcotte to appoint Carla Allison-Miller to the Kankakee River Conservancy District. Motion carried.
14. Re-appointments to the following boards:
- Robert Casino – Bourbonnais Fire Protection District
- David Sargeant – Cabery Area Fire Protection District
- Gregory Hamann – Grant Park Fire Protection District
- Leonard Tomaski – Greater Momence Fire Protection District
- Adrien Raymond – Kankakee Township Fire Protection District
- Gerald Benge – Manteno Community Fire Protection District
- William Surprenant – Otto Township Fire Protection District
- Brian Grob – Pilot Township Fire Protection District
- Allen Klepk – Little Beaver Special Drainage District
- Steve Beatty – Kankakee County Board of Review
- Andrew Pristach – Zoning Board of Appeals
- Dale Pallissard – Farmland Assessment Review Committee
- Peter Viall – Farmland Assessment Review Committee

A motion was made by Mr. Nicholos and seconded by Mr. Meents to suspend the rules and vote on all the re-appointments together. Motion carried.

A motion was made by Mr. Marcotte and seconded by Mr. Nicholos to accept the re-appointments as follows:
- Robert Casino – Bourbonnais Fire Protection District
- David Sargeant – Cabery Area Fire Protection District
- Gregory Hamann – Grant Park Fire Protection District
- Leonard Tomaski – Greater Momence Fire Protection District
- Adrien Raymond – Kankakee Township Fire Protection District
- Gerald Benge – Manteno Community Fire Protection District
- William Surprenant – Otto Township Fire Protection District
- Brian Grob – Pilot Township Fire Protection District
- Allen Klepk – Little Beaver Special Drainage District
- Steve Beatty – Kankakee County Board of Review
- Andrew Pristach – Zoning Board of Appeals
- Dale Pallissard – Farmland Assessment Review Committee
- Peter Viall – Farmland Assessment Review Committee

Motion carried.

15. Old Business
Mr. Meents said from our discussions, we are not following the Roberts Rules of Order and we should implement them as soon as possible.

Mr. Kruse said they are already implemented and if something is not being followed, it should be brought to his attention or the committee Chairman.

Mr. Whitten said he would like the item of Meeting Etiquette on the next committee agenda to address the use of cell phones, pagers, and talking the during the meetings.

Mr. Meents said he would like the State’s Attorney’s advice as if we are currently following the Roberts Rules of Order.
Mr. Kruse said sometimes Roberts Rules may not apply because County Code supercedes Roberts Rules.

Ms. Gorski said if the committee has specific questions that they want addressed to let them know. The County Code states that Roberts Rules apply. If there is a particular situation, it will need to be defined so they can look into it. She said Mr. Smith has mentioned appointing a sergeant at arms if things get out of control.

Mr. Martin asked if the Waste Management proposal for enlarging the landfill will be on the May County Board agenda.

Mr. Kruse said he is not inclined to do anything with it unless the majority of the board wants it on.

16. New Business
Mr. Kruse announced the following vacancies:

- 5 openings for the Kankakee County Board of Health – four members at large and one dentist
- 1 opening for the Kankakee River Valley Forest Preserve District
- 7 openings for the Sun River Terrace Library Board
- 1 opening on the Will-Kankakee Regional Development Authority

Mr. Kruse asked the committee if they want to still have the County Board luncheon after the meeting in June. The members agreed that they would like to have a luncheon.

17. Adjournment
A motion was made by Mr. Meents and seconded by Mr. Whitten to adjourn the meeting at 9:55 a.m. Motion carried.

Karl Kruse, Chairman

Juanita M. Baker
Administrator